

CLIENT RULES, AND RESPONSIBILITIES and the Criteria for Involuntary Termination

As a participant in this treatment program, I understand that I will be expected to:

1. read, understand and obey the program rules.
2. provide full information regarding any treatment I am receiving or have received including all types of counseling/therapy, medications and/or hospitalization.
3. actively participate in the treatment planning and counseling process.
4. attend all activities as agreed upon with staff and indicated on my treatment plan.
5. keep scheduled appointments or cancel at least 24 hours in advance.
6. pay assessed fees as agreed in a timely manner.
7. provide a fluid and/or breath sample for substance screening upon request (per my treatment plan).
8. maintain the confidentiality of the program and of other clients at all times.
9. inform staff of any medications being taken.
10. refrain from possessing or using weapons with said weapons to be defined by staff.
11. refrain from illegal activity.
12. refrain from the use of any illicit drugs, alcohol, other substances or medications not approved by staff.
13. refrain from sexual involvement with other clients.
14. refrain from violent or abusive behavior including physical or verbal threats or acts toward other clients, staff, or property.
15. pay for any intentional damages to property that I may cause.
16. refrain from bringing any animals, except service animals, onto PAR property. I also understand that the rule about animals also applies to family or friends who may come onto PAR property to participate in my treatment or to provide me with transportation.

Client Rights

All clients receiving treatment and/or services from PAR have the right to:

1. complete orientation to programs providing you services and activities including explanations of all rules and regulations.
2. competent and timely treatment delivered in a respectful and dignified manner.
3. be assigned a primary counselor.
4. request that a change be considered to the composition of the treatment team if a member of the team has a negative impact on the therapeutic/treatment relationship.
5. placement in the least restrictive treatment available based on your individual needs.
6. informed participation in decisions regarding your care and services including a complete explanation of the purpose of all aspects of your treatment, the possible side effects, alternative treatment, and the approximate length of time you will need to receive treatment.

7. participate in the development of your treatment plan which will determine the services you will receive while at PAR including access to self-help groups, advocacy support services and concurrent services.
8. request family and friends to participate in treatment planning.
9. have information pertaining to your participation in treatment and client identifying information held confidential in accordance with Federal and State laws and regulations.
10. be given privacy consistent with the need for safety.
11. be free from neglect, physical or psychological abuse, exploitation, humiliation or any form of corporal punishment by PAR employees.
12. have any search or seizure executed in a manner consistent with program standards and only to ensure the safety and security of clients.
13. request the opinion of a consultant at your expense. Request legal representation at any court or administrative hearing or request the court to assign a lawyer to represent you.
14. reasonable access to your client record, including the right to copies and the right to attach amendments.
15. refuse services. If you are under court ordered treatment, appropriate agencies will be notified of your refusal of treatment.
16. provide input regarding services I receive through satisfaction surveys and follow-up surveys.

Clients who believe that any of these standards have been violated may file a grievance in writing with their counselor and/or the coordinator/administrator. The coordinator/administrator will respond to your grievance with a proposed resolution within three (3) working days. Additionally, complaints may be filed with the Florida Department of Children and Families, Central Florida Behavioral Health Network, or the Florida Department of Corrections depending on your referral situation. You will not be penalized in any way for asserting your rights or complaining about any misconduct on the part of PAR or its staff.